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คณะแพทยศาสตร์ มหาวิทยาลัยเชียงใหม่

CHARACTERISTICS OF THE OFFICERS IN
THE OFFICE OF THE SECRETARIES OF THE FACULTY OF MEDICINE
CHIANG MAI UNIVERSITY

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ABSTRACT

Abstract of Special Problem submitted to the Graduate School of Maejo University in partial fulfillment of the requirements for the degree of Master of Business Administration (Business Administration)

CHARACTERISTICS OF SUPERVISOR AS REQUIRED BY THE OFFICERS IN
THE SECRETARIAT OFFICE OF THE FACULTY OF MEDICINE,
CHIANG MAI UNIVERSITY

By

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The objective of this research was to investigate the characteristics of present and future supervisor as required by the officers in the secretariat office of the Faculty of Medicine at Chiang Mai University. The respondents consisted of 264 secretariat officers of the Faculty of Medicine. The data were collected by using questionnaires with 264 samples working in the office.

The results showed that most of the samples were females, with 30-40 years of age, and married. Around fifty percent of the samples held bachelor degree and forty-one percent were at the third official ranking level and below.

The results also showed that the secretariat officers in the Faculty of Medicine, thought that their supervisors had a medium level of education and personality, but a high level of the human relationship skill. The respondents showed that they would highly prefer that their supervisors should have high of education, personality and human relationship skill.

The analysis of correlation among the officers' personal characteristics, education and work position with their preferences on their personal traits, personality and human relationship, showed that: (1) the officers' age and marital status with the personal traits of the supervisors; (2) the officers' marital status with the personality of the supervisor; and (3) the officers' personal characteristics, education and work positions with the human relationship of the supervisors, were found with statistically significant differences.

The analysis of correlation among the officers' personal characteristics, education and work position with their preferences for the specific characteristics on personal traits, personality and human relationship of the supervisors showed that: (1) the officers' ages with the personal traits and personality of the supervisors; and (2) the officers' sex and education with the human relationship of the supervisors, were found with highly significant differences.